



Water Reuse in Texas Conference

Exhibitor Contract

July 20-21, 2020 – Frisco, TX

PLEASE PRINT OR TYPE AND SUBMIT TO admin@weat.org

Contact the WEAT office: 512.693.0060 with any questions.

All payments can be submitted to: admin@weat.org or

Water Reuse Texas, c/o WEAT, 1825 Fort View, Suite 108, Austin, TX 78704

Firm Name _____

Contact Name _____

Billing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Description of Products or Services to Exhibit _____

_____ Number of Booth(s) X \$400 = \$ _____ (includes pipe and drape for 8' X10', 6' table, 2 chairs, and trash can). Electricity can be ordered separately through the Embassy Suites. Please see exhibitor order form attached.

Booth Location: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Badge Information

(One Free Registrations)

Name _____

Firm Name _____ City _____ State _____

(Additional registration is \$75 per person)

Name _____

Firm Name _____ City _____ State _____

Method of Payment

☐ Check # _____ Amount \$ _____ ☐ MasterCard ☐ Visa ☐ American Express

Card # _____ Expiration Date _____ CVC Code _____

Cardholder Name _____ Cardholder Signature _____

Return Completed Application with Full Payment to:

Water Environment Association of Texas (WEAT)
1825 Fort View Road, Suite 108
Austin, TX 78704
Ph: (512) 693-0060
Fax: (512) 693-0062
or
Email: admin@weat.org

I have read the Exhibitor Rules and Regulations and agree to abide by the terms and conditions as stated. I agree that this contract is binding upon all booth personnel who participate in our purchased space at the conference.

Printed Name _____

Signature _____

Date _____

Exhibitor Rules and Regulations

Signing and returning the completed exhibitor application is your binding agreement with WEAT to comply with these rules and regulations.

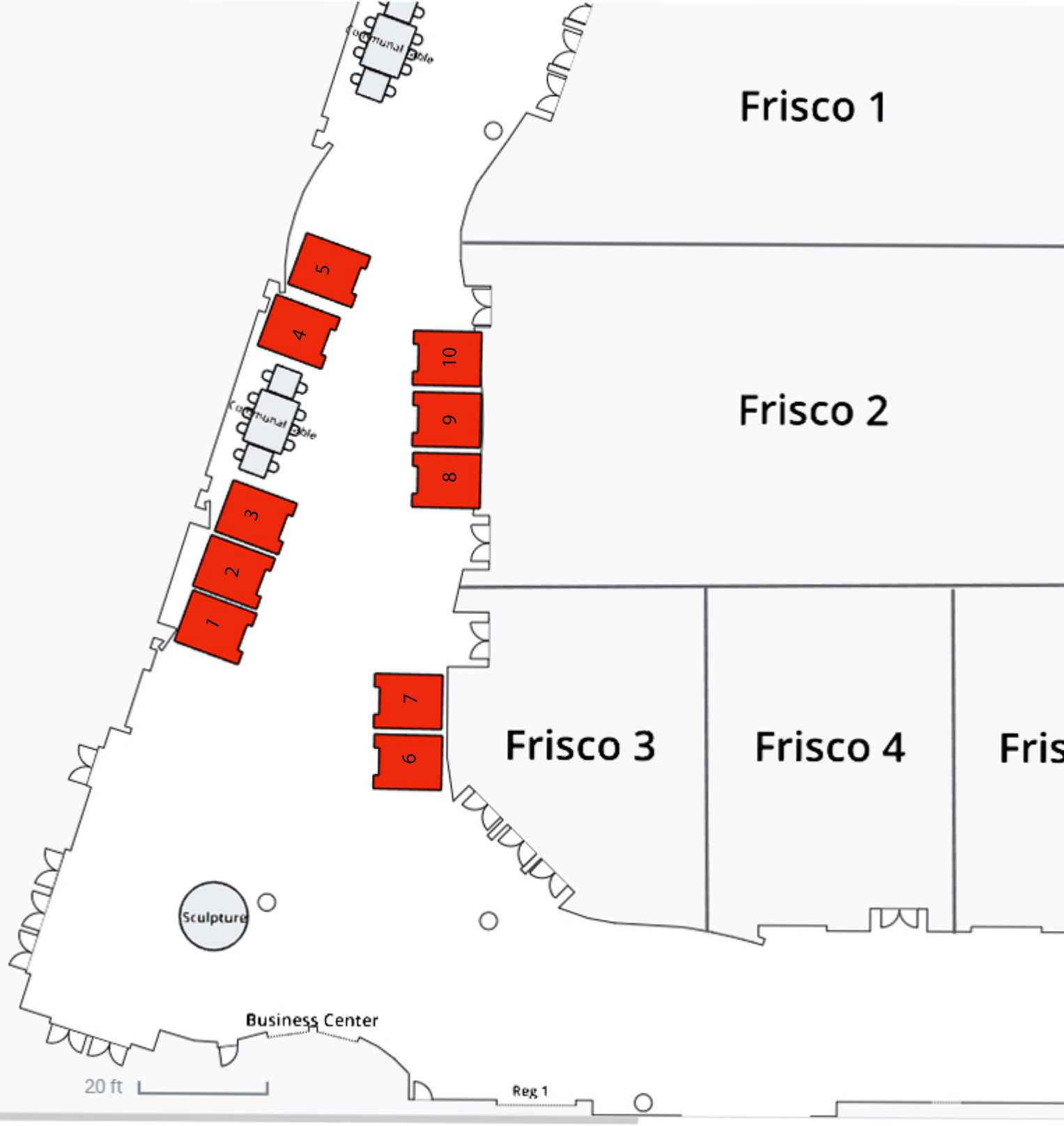
1. **Eligibility** – Companies manufacturing products for or providing services to the water and/or wastewater utility industry may participate.
2. **Registration**– All manufacturers and their representatives exhibiting will receive one free registration with the booth cost. Booth cost must be paid in full when contracted is submitted.
3. **Space Allocation**– Upon receipt of full payment, space will be allocated on a first come, first assigned basis. Space is limited.
4. **Payments for Exhibit Space – Exhibit fees are \$400** for each exhibit booth. Full payment must be received by July 13, 2020. Check should be made payable to “WEAT”.
5. **Cancellation and Withdrawal** – After WEAT has received a written cancellation notice, cancellation of exhibit space reservation will result in the following: A full refund will be made for exhibit space cancelled prior to July 13, 2020. No refund will be made after July 14, 2020.
6. **Registration Cutoff** – Booth registration will be accepted as long as space is available.
7. **Liability** –Neither the Water Environment Association of Texas nor Embassy Suites Dallas-Frisco/Hotel, Conference Center & Spa assumes any responsibility for the protection and safety of exhibitors, their representatives, agents, or employees or for the protection of exhibits or other property of exhibitors or their representatives. Any guard service, security room, or other protective measures that WEAT may take shall be deemed to be purely gratuitous on its part and WEAT shall have no responsibility for the effectiveness or failure of such measures or for the conduct of personnel involved therewith. Each exhibitor agrees to indemnify, Water Environment Association of Texas, and Embassy Suites Dallas-Frisco/Hotel, Conference Center & Spa and hold same harmless from all claims that such exhibitor or its representatives, agents, employees, contractors, or insurers may bring against same in connection with any injury to person or property caused by the actions or negligence of such exhibitor or its representatives, agents, employees, or contractors, including paying all court costs, attorney fees, and other expenses incurred by Water Environment Association of Texas and/or Embassy Suites Dallas-Frisco/Hotel, Conference Center & Spa in defending against satisfying or compromising any such claim.
8. **Use of Exhibit Space** – Exhibits are confined to products manufactured by or services rendered by the exhibitor. No exhibitor shall assign, sublet, or share the space allocated without approval by WEAT and shall be required to have the assigned exhibit space neat and orderly at all times. No flammable decorating materials are permitted. Exhibitors must accept full responsibility for compliance with all local, state, and national fire safety regulations. No excessive loud noise will be allowed. No attaching of any material to any floor, walls, or columns will be permitted. Only items and/or services normally associated with the water/wastewater utilities industry may be exhibited.
9. **Setup/Breakdown** – Exhibitors are to setup between 1:00PM and 5:00PM on Monday, July 20, 2020. Setup must be completed by 5:00PM on Monday, July 20, 2020. Exhibitors must be registered prior to doing any unloading or setup of their booth materials. Breakdown will not be allowed to commence until after 3:30PM on Tuesday, July 21, 2020.
10. **Enforcement Interpretation and Enforcement** – These regulations become part of the contract between the exhibitor and WEAT, which has full power of interpretation and enforcement of these rules and may amend them at any time. All matters in question not covered by these regulations are subject to the decision of WEAT and all decisions so made may be binding on all parties affected by them as by the original regulations. Exhibitors or their representatives who fail to observe these conditions of the contract, or who, in the opinion of WEAT, conduct themselves unethically, may be immediately dismissed from the conference without refund or other appeal.
11. **Change of Location or Cancellation of Exhibition** – Should for any reason the selected meeting place become unavailable for exhibiting or should any other contingencies prevail which, in the opinion of WEAT, would prohibit or greatly limit attendance at the conference, WEAT reserves the right to cancel the exhibition or move the exhibit location to another facility or city at the discretion of the Board and shall not be liable for any expenses incurred by reason thereof. In the event of cancellation of the Seminar, WEAT will refund to the exhibitors all space charges paid by them.
12. **Compliance** - By sending in the completed Exhibitor Application, the exhibitor signifies acceptance of the above rules and regulations. This contractual agreement is binding upon the entity purchasing an exhibit space as well as any exhibitor personnel or associates performing duties within that exhibit space.

Exhibitor Shipping Instructions

Ship all packages to:

Embassy Suites Dallas-Frisco/Hotel, Convention Center & Spa
7600 John Q Hammons Dr. Frisco, TX, 75034

Include your name, company and Water Reuse Texas Conference on the shipping label.





**EMBASSY
SUITES**
by HILTON™

Dallas - Frisco/Hotel, Convention Center & Spa

7600 John Q. Hammons Dr. Frisco, TX 75034

Exhibit Booth Power & Equipment Order Form

Program: _____

Date: _____ Set up Time: _____ Booth # _____

End Day _____ End Time: _____

Contact: Bryan Kennedy
E-mail: bryan.kennedy@atriumhospitality.com
Phone 972.963.9179

Cedric Daniels
cedric.daniels@atriumhospitality.com
Phone 972-963-9204:

Accounts Receivable
Kenya.hayles@atriumhospitality.com
Phone: 972-712-7200

Please Fill out form completely. An email will be sent to you from accounting for your payment information:

EXHIBIT POWER/INTERNET ORDER

	Advanced Order Rate	On-site Order Rate	Qty.	TOTAL
Section 1				

Ext. Cord and Pwr. Strip	\$40.00	\$60.00	_____	_____
50 Amp Power Drop	\$150.00	\$200.00	_____	_____

Special Power Equipment Hookups (Price includes Electrician)
(Ex. Ovens, Hot Tubs, 220V equip.)

\$375.00 (Pre-Order Connection Fee)	\$475.00 (On-Site Connection Fee)		
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Internet - WI-FI

Single Wi-Fi Connection				
One Device	\$25.00	\$50.00	_____	_____
Additional Device	\$10.00	\$25.00	_____	_____
Wired Connection	\$75 each	\$125/each	_____	_____
8 – 24 Network Router	\$150 each	\$200/each	_____	_____
Connect Client Owned Router	\$125 each	\$150/each	_____	_____

Section 2

	Advanced Order Rate	On-site Order Rate	Qty.	TOTAL
3 Phase				
100 Amp, 3 Phase Service	\$350.00	\$600.00	_____	_____
100 Amp Distro Power Box	\$100.00	\$200.00	_____	_____
200 Amp, 3 Phase Service	\$650.00	\$800.00	_____	_____
200 Amp Distro Power Box	\$200.00	\$300.00	_____	_____

Prices above do not include feeder cable
Please call if you require feeder cable

3 Phase power must be installed by hotel electrician	_____	_____
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Electrician Installation & Dismantling	\$100 per hr	2	_____
Labor for Section 2 Power Only	2 hour minimum		

Contact Information (Credit Card Billing Address)

Company Name: _____

On-Site Contact Name: _____

Address: _____

State & Zip Code _____

Phone Number _____

Email _____

Customer Signature: _____

EXHIBIT EQUIPMENT ORDER

Advanced Order Rate	On-Site	Qty	Days	TOTAL
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Computer Display Equipment

20" Flat Screen Monitor w/Table Stand	\$200.00	\$275.00	_____ X _____ = _____
32" LED TV w/Table Stand	\$320.00	\$600.00	_____ X _____ = _____
55" LED TV w/Floor Stand	\$550.00	\$650.00	_____ X _____ = _____
70" LED TV w/ Floor Stand	\$700.00	\$950.00	_____ X _____ = _____
Laptop Computer	\$225.00	\$425.00	_____ X _____ = _____
DVD Player	\$100.00	\$150.00	_____ X _____ = _____
LCD Projector	\$350.00	\$450.00	_____ X _____ = _____
AV Cart	\$30.00	\$40.00	_____ X _____ = _____
Tripod Screen	\$80.00	\$90.00	_____ X _____ = _____
Client Owned Projector Package*	\$200.00	\$225.00	_____ X _____ = _____

*Includes screen power and tech support

Poster Easel	\$20.00	\$40.00	_____ X _____ = _____
Flipchart Easel	\$40.00	\$60.00	_____ X _____ = _____

Audio Equipment

Powered Speaker w/ Stand	\$105.00	\$125.00	_____ X _____ = _____
House Sound Patch/Audio Mixer	\$100.00	\$200.00	_____ X _____ = _____
Wired Microphone (Hand Held)	\$50.00	\$65.00	_____ X _____ = _____
Wireless Mic (Hand Held or Lapel)	\$150.00	\$165.00	_____ X _____ = _____
CD Player or Laptop Sound Hookup	\$55.00	\$75.00	_____ X _____ = _____

Lighting & Rigging Services

LED Up Light	\$80.00	\$100.00	_____ X _____ = _____
Banner Setup/Teardown	Call for Details		
Ladder	\$100		
26ft Scissor Lift	\$850/day	\$1700/week	Qty. _____

(Your Company must have \$1M in liability insurance to operate lift)

Total Charges

Equipment Total Charge _____

Total Power Labor Charge
(for power ordered in Section 2) _____

Total Equipment Charge _____

25% Hotel Service Charge _____

8.25% Sales Tax _____

Grand Total _____

Please complete the Exhibit Form with your E-mail and Phone#
Our Accounting Department will contact you to collect your payment info.
Payment information must be received 3-days before Expo to receive your order.