



Water Environment Association of Texas

Biosolids and Odor and Corrosion Conference and Expo

Exhibitor Contract

July 31-August 1, 2019 – San Marcos, TX

PLEASE PRINT OR TYPE AND SUBMIT TO Melissa@weat.org

Contact the WEAT office: 512.693.0060 with any questions.

All payments can be submitted to: melissa@weat.org or

WEAT, 1825 Fort View, Suite 108, Austin, TX 78704

Firm Name _____

Contact Name _____

Billing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ Email _____

Description of Products or Services to Exhibit _____

_____ Number of Booth(s) X \$400 = \$ _____ (includes pipe and drape for 8' X10', 6' table, 2 chairs, and trash can). Electricity can be ordered separately through Embassy Suites. Please see order form attached.

Booth Location: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Badge Information

(One Free Registrations)

Name _____

Firm Name _____ **City** _____ **State** _____

(Additional registration is \$100 per person)

Name _____

Firm Name _____ **City** _____ **State** _____

Method of Payment

Check # _____ Amount \$ _____ MasterCard Visa American Express

Card # _____ Expiration Date: _____ CVC Code: _____

Cardholder Name _____ Cardholder Signature _____

<p>Return Completed Application with Full Payment to:</p> <p style="text-align: center;">Water Environment Association of Texas (WEAT) 1825 Fort View Road, Suite 108 Austin, TX 78704 Ph: (512) 693-0060 Email: melissa@weat.org or register online at: www.weat.org</p>	<p>I have read the Exhibitor Rules and Regulations and agree to abide by the terms and conditions as stated. I agree that this contract is binding upon all booth personnel who participate in our purchased space at the conference.</p> <p>Printed Name _____</p> <p>Signature _____</p> <p>Date _____</p>
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Exhibitor Rules and Regulations

Signing and returning the completed exhibitor application is your binding agreement with WEAT to comply with these rules and regulations.

1. **Eligibility** – Companies manufacturing products for or providing services to the water and/or wastewater utility industry may participate.
2. **Registration**– All manufacturers and their representatives exhibiting will receive one free registration with the booth cost. Booth cost must be paid in full when contracted is submitted.
3. **Space Allocation**– Upon receipt of full payment, space will be allocated on a first come, first assigned basis. Space is limited.
4. **Payments for Exhibit Space – Exhibit fees are \$400** for each exhibit booth. Full payment must be received by July 29, 2019. Check should be made payable to “WEAT”.
5. **Cancellation and Withdrawal** – After WEAT has received a written cancellation notice, cancellation of exhibit space reservation will result in the following: A full refund will be made for exhibit space cancelled prior to July 24, 2019. No refund will be made after July 24, 2019.
6. **Registration Cutoff** – Booth registration will be accepted as long as space is available.
7. **Liability** –Neither the Water Environment Association of Texas nor Embassy Suites San Marcos assumes any responsibility for the protection and safety of exhibitors, their representatives, agents, or employees or for the protection of exhibits or other property of exhibitors or their representatives. Any guard service, security room, or other protective measures that WEAT may take shall be deemed to be purely gratuitous on its part and WEAT shall have no responsibility for the effectiveness or failure of such measures or for the conduct of personnel involved therewith. Each exhibitor agrees to indemnify, Water Environment Association of Texas, and Embassy Suites and hold same harmless from all claims that such exhibitor or its representatives, agents, employees, contractors, or insurers may bring against same in connection with any injury to person or property caused by the actions or negligence of such exhibitor or its representatives, agents, employees, or contractors, including paying all court costs, attorney fees, and other expenses incurred by Water Environment Association of Texas and/or Embassy Suites in defending against satisfying or compromising any such claim.
8. **Use of Exhibit Space** – Exhibits are confined to products manufactured by or services rendered by the exhibitor. No exhibitor shall assign, sublet, or share the space allocated without approval by WEAT and shall be required to have the assigned exhibit space neat and orderly at all times. No flammable decorating materials are permitted. Exhibitors must accept full responsibility for compliance with all local, state, and national fire safety regulations. No excessive loud noise will be allowed. No attaching of any material to any floor, walls, or columns will be permitted. Only items and/or services normally associated with the water/wastewater utilities industry may be exhibited.
9. **Setup/Breakdown** – Exhibitors are to setup between 5:00 – 11:45 p.m., July 30, 2019. Setup must be completed by 8:00AM on Wednesday, July 31, 2019. Exhibitors must be registered prior to doing any unloading or setup of their booth materials. Breakdown will not be allowed to commence until after 10:30AM on Thursday, August 1, 2019.
10. **Enforcement Interpretation and Enforcement** – These regulations become part of the contract between the exhibitor and WEAT, which has full power of interpretation and enforcement of these rules and may amend them at any time. All matters in question not covered by these regulations are subject to the decision of WEAT and all decisions so made may be binding on all parties affected by them as by the original regulations. Exhibitors or their representatives who fail to observe these conditions of the contract, or who, in the opinion of WEAT, conduct themselves unethically, may be immediately dismissed from the conference without refund or other appeal.
11. **Change of Location or Cancellation of Exhibition** – Should for any reason the selected meeting place become unavailable for exhibiting or should any other contingencies prevail which, in the opinion of WEAT, would prohibit or greatly limit attendance at the conference, WEAT reserves the right to cancel the exhibition or move the exhibit location to another facility or city at the discretion of the Board and shall not be liable for any expenses incurred by reason thereof. In the event of cancellation of the Seminar, WEAT will refund to the exhibitors all space charges paid by them.
12. **Compliance** - By sending in the completed Exhibitor Application, the exhibitor signifies acceptance of the above rules and regulations. This contractual agreement is binding upon the entity purchasing an exhibit space as well as any exhibitor personnel or associates performing duties within that exhibit space.

Exhibitor Services Order Form

<p>Company Information:</p> <hr/> <p>Exhibitor Company Name</p> <hr/> <p>On-site Contact Name</p> <hr/> <p>Billing Address</p> <hr/> <p>City, State, Zip</p> <hr/> <p>Telephone Number</p> <hr/> <p>Fax Number</p> <hr/> <p>Email Address</p>	<p>Exhibitor Information <i>(Please Complete the requested)</i></p> <p>Event _____</p> <p>Booth # _____ Set Up Date _____</p> <p>Payment <i>(Credit card questions? Call 512-805-5309 or rebeccah.wallinger@atriumhospitality.com)</i></p> <p> <input type="radio"/> Credit Card <input type="radio"/> Check <input type="radio"/> Master Account <input type="radio"/> Guest Room # </p> <p>Card Holder's Name: _____</p> <p>Account Number: _____</p> <p>Expiration Date: _____</p> <p>Card Type: _____</p> <p>Verification Code: _____</p> <p>Signature: _____</p> <p>Payment Terms Conditions</p> <ul style="list-style-type: none"> Payment Total is due 10 business days prior to group event. Any additions or variances will be billed within 24 hours after close of the event. Purchase orders are not accepted. Cancellations less than 24 hours prior to exhibit load-in is charged 100% of one day's rate. Must Fax The Forms To 512-805-5310 Exhibitor agrees pay for damages or equipment lost while in exhibitor's care or control. A 25% Service Charge will be applied to all AV services rendered for each day's use. Discount Price available 14 days prior to event, Standard Price available 13 to 4 days prior to event, Floor Price available 3 days prior to event and on-site.
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ELECTRICITY	Discount Price	Standard Price	Floor Price	Quantity x	# Days x	= Amount
Basic Power*	\$20	\$30	\$45			
20 AMP Power**	\$55	\$75	\$95			

HIGH SPEED INTERNET						
Wi-Fi Connections (2 Users)	\$10	\$15	\$20			

Audio Visual						
43" Monitor	\$100	\$125	\$200			
Laptop Computer	\$225	\$275	\$350			
HDMI Cable	\$15	\$25	\$35			
25' VGA Cable	\$15	\$25	\$35			
6' MIL Protective Plastic						
8x10/10x10 Exhibit booth	\$45	\$65	\$75			
Flip Chart	\$25	\$45	\$65			
Up lights	\$30	\$60	\$80			
Self-Powered Speaker	\$60	\$80	\$100			
4 Channel Mixer	\$50	\$50	\$70			
Wired Microphone	\$75	\$95	\$125			
Wireless Microphone	\$65	\$85	\$115			
Computer Sound Package	\$180	\$225	\$275			
Computer Speakers	\$15	\$25	\$55			

Accessories						
Labor- Half Hour Min.	\$45	\$55	\$60			
Cocktail Table or AV Cart	\$25	\$35	\$55			
6' or 8' Table	\$70	\$75	\$85			
Ice per 10 lbs.	\$10	\$15	\$20			
Hot Water per gallon	\$10	\$15	\$20			
Vehicle Load in	\$150-\$250	\$250-\$300	\$350			

*Includes electricity, power cord & labor

**Includes dedicated 20 AMP circuit, power cord & labor

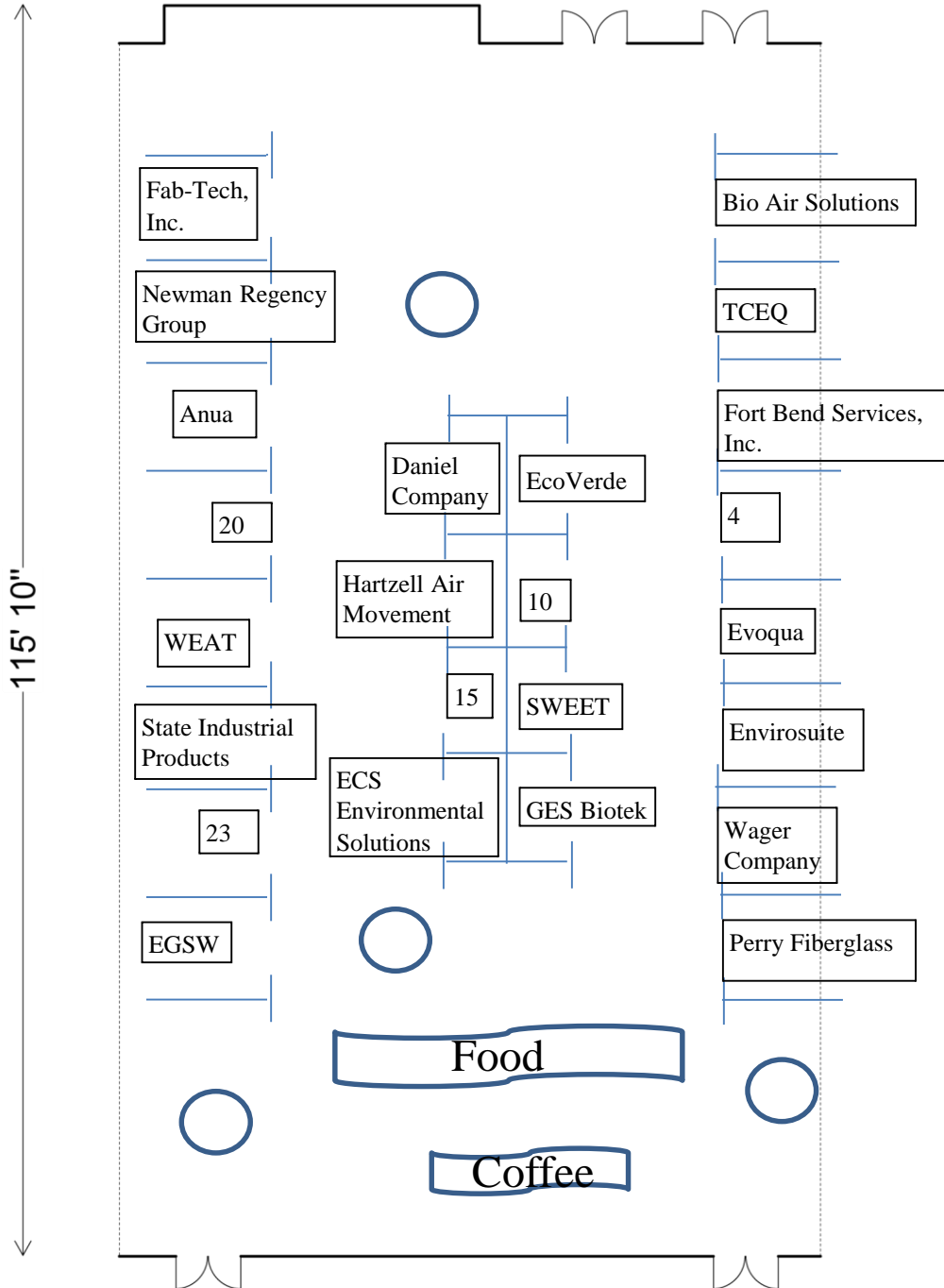
Grand Total = Subtotal + 25% + 8.25%

	Subtotal
Service Charge	25%
Sales Tax	8.25%
Grand Total	

VERAMENDI E

PREFUNCTION AREA

← 64' 10" →



BANQUET / SERVICE HALLWAY